## Workplace Health and Safety Policy



*Quality Innovation Performance Certifications Pty Ltd* (QIP Certifications) is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors and members of the public.

Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

This Policy applies to all our company operations and functions, including those situations where employees and contractors are required to work off-site.

We are committed to complying with the Work Health and Safety Act 2011, the Work Health and Safety Regulations 2011 and Codes of Practice, any applicable Australian Standards and other safety guidance material.

## Management will:

- Ensure the business complies with all legislation relating to health and safety;
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable;
- Provide information, instruction and training to enable all workers to work safely;
- Supervise workers to ensure work activities are performed safely;
- Consult with and involve workers on matters relating to health, safety and wellbeing;
- Provide appropriate safety equipment and personal protective equipment; and
- Provide a suitable injury management and return to work program.

## **Employees and Contractors** will:

- Take reasonable care for their own health and safety;
- Comply with this Policy and follow safe work procedures, instructions and rules;
- Participate in all safety training as required by regulation and legislation or by other organisational sites;
- Wear personal protective equipment and clothing as instructed;
- Comply with any reasonable direction given by management for health and safety;
- Report all accidents and incidents; and
- Report any health and safety hazards.

Our goal is to provide a safe and healthy work environment that is free from workplace injury and illness. This will only be achieved through the participation, co-operation and commitment of everyone in the workplace.